

SALEH IBRAHIM ALLUHAIDAN

English Language Graduate

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OBJECTIVE

Enthusiastic English Language graduate eager to embark on a dynamic career, leveraging my strong communication, writing, and analytical skills. Seeking an entry-level position where I can apply my academic knowledge, adaptability, and passion for language to contribute effectively to a professional environment. Committed to continuous learning and ready to make a positive impact in a collaborative setting.

EDUCATION

Bachelor's Degree in English Language from King Saud University | 2023

EXPERIENCE

Technical Agent at Samsung Saudi Arabia | 02/2024 - 09/2024

- Assist in trouble shooting and how to solve problems for client's different devices and home appliances.
- Provide quality customer service while demonstrating the ability to effectively troubleshoot and resolve advance technical inquires.
- Research, diagnose, document, and resolve technical issues related to software and hardware problems.
- Guide clients through step-by-step solutions clearly and concisely, ensuring their understanding and satisfaction.
- Collaborate with the product development team to communicate customer feedback, identify recurring issues, and contribute to ongoing product improvements.

Coop Training at King Abdullah Institute For Research & Consulting Studies | 12/2022 - 03/2023

COURSES

- Data entry and word processing (M3aarf Platform).
- Microsoft Word and Excel (Edraak Platform).
- Effective communication with customer (Doroob Platform).
- Translation course (M3aarf Platform).

SKILLS

Professional Skills:

- Written translation.
- Audio-Visual translation.
- Proficiency in computer and MS Office programs.

Personal Skills:

- Ability to deal with various personalities positively.
- Customer service.
- Strong verbal and written communication.
- Preparation of reports and correspondence.

Languages:

- Arabic
- English