

## Ruba Abdul Rahim Al-Juhani

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### Summary

To make my utmost effort to reach the best positions and highest levels through running , by using my skills and energy at work to reach my goal and the position I aspire to reach and advance the facility to achieve the desired goals ,

### Of experience

I worked on a graduation project and it was about beads I participated in the internet of Things competitions .and the topic was the tourism in the kingdom of Saudi Arabia . I volunteered to visit a kindergarten I have experience in computers . I attended a bakery project management course last January , and organization was the center Social Responsibility . I worked for the Perfect Display Company for a short period and gained great experience and skills

### Education

- Bachelor S Administrative sciences 2019 – 2022
- Office management track
- Graduation year 2022

### Training courses

- Project management ( PMP )
- Excel basics course
- English listening Skills course

### Skills

•Communication Skills	Software Development
•Time management	Degree &Certificate
•Attention to Detail	Business Analysis

### Volunteering

I took the initiative to volunteer at King Khalid Eye Specialist Hospital in Riyadh regarding heath information to archive medical files for a period of tow months

### Languages

English

Arabic

Turkish