

Fahad Alanazi

Riyadh

fahad.alanazi@me.com | 0567806737

Experienced English Language Instructor with a Bachelor's degree in English Language, skilled in communication and teamwork, proficient in translation, customer service, and training delivery, and adept at utilizing technology and innovative methods to meet organizational goals.

Professional Experience

King Abdulaziz Military Academy, Riyadh

06/24 - Present

English Language Instructor

- Developed customized English lessons for military personnel.
- Conducted language proficiency assessments and implemented improvement strategies.
- Created engaging learning environments to meet training objectives.

Teleperformance, Riyadh

03/24 - 06/24

Customer Care Agent

- Resolved customer inquiries and complaints efficiently, ensuring high satisfaction levels.
- Strengthened problem-solving and interpersonal communication skills.

Education

King Saud University

06/19 - 12/23

Bachelor's Degree in English Language And Literature - 3.81 out of 5

Key Skills

- Advanced Excel: Data analysis, reporting, visualization
- Effective Communication: Diverse audience clarity
- Training & Development: Custom program design, delivery
- Adaptability: Thrives in high-pressure dynamics
- Problem-Solving: Efficient challenge resolution
- Team Leadership: Cross-functional team management
- Microsoft Office: Word, PowerPoint, Excel proficiency
- Cultural Competence: Fluent in Arabic & English, deep cultural understanding

Courses

- Excel Skills for Business - Coursera
- English Language Course - Apollo Language Center, Ireland
- Human Resources Course - Quartets