



AREEJ ALOMANI

Nationality: Saudi

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Education

- Diploma of Computer Programming

Experiences

Riyadh Bank: 1/4/2008 - 1/5/2008

I worked as a volunteer employee at Riyadh Bank as a coordinator between the Bank and Al Majal Company in ATM feeding field.

Specialized Medical Center: 1/3/2009 - 1/8/2011

I worked as a temporary human resources employee in automation office field.

Prince Sultan Military Medical City (PMMS): 1/6/2011 - 10/5/2014

- **Pharmaceutical Services Department**

Documentation and inventory of narcotic drugs prescriptions.

Coordinator the medical drug exchanges between the military hospitals.

Coordination meetings and events for the department.

- **Communications and Information Technology Department** 10/5/2014 - Still

I worked as call center coordinator in the serves desk office.

I worked as a Technical and Application support, Then I manage a technical project called (baby security tags) and now It's under the implementation.

Training & Courses

- Software Projects Management
- Planning and Strategy Management
- English language course
- Stress management course

Skills

- Ability to adapt to work environment easily.
- Development and learning new tasks shortly.
- Ability to create good relationships with employees at work.
- I have a high team spirit.