

Mawa Alshafie Altayib Hamed

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Summary

Highlights of Professional Experience

- I have long experience working with national entities as well as universities in Sudan, collectively of 16 years as an IT Engineer and Former TOT.
- Thanks to my long experience, I believe I possess the required IT technical, project management skills and compliance expertise.
- I possess the ability to work in a professional and cordial manner with fellow staff members, visitors, partner institutions including international and local NGOs, governmental entities, support organizations, and the public, Ability to work independently with minimal supervision, to prioritize multiple work assignments in an extremely fast-paced environment, to meet deadlines, and to exercise good, professional judgment that reflects positively on the image and communicates the established program message of the project, Demonstrated knowledge of local IT service providers and IT infrastructure requirements in Sudan, Working knowledge of Microsoft Office, and Ability to work independently with minimal supervision, to prioritize multiple work assignments in an extremely fast-paced environment, to meet deadlines.
- English language and fluency in Arabic as a native speaker.

Experience

IT Engineer, Nile Company for River Transport, Kosti[march2009 – January 2024]

- Manages transparent systems for choosing IT vendors that are compliant with donor regulations.
- Maintains inventory list for IT equipment and ensures that all end users are recorded in compliance with donor rules and regulations.
- Implement anti-virus and information security strategies as needed, and assist staff as needed in the use of anti-virus software and protocols for computers.
- Design and oversee internet connectivity, e-mail delivery, monitor bandwidth usage, and recommend upgrades when required.
- Support Global Technology Information from Washington in maintenance of user permissions, software installation, CD-Rom, zip drive and other IT resource usage.
- Respond to staff service calls and requests as a first line of technical support, gathering information to resolve problems.
- Perform and maintain basic network functions, including daily backups, file restoration, and Fingerprint UPS and CCTV operational checks.
- Troubleshoot printing and other IT-related problems and arrange for external support if needed.
- Assist staff as needed with file conversion from other formats, and other basic IT needs.

Former Trainer, Imam Mahdi University, Kost(September-December 2008]

Training in the Information Systems Department and the Maintenance Department

- **Teaching experience at White Nile University**

Working as a part-time professor teaching wired and wireless networks(2022 – January 2024)

- **Teaching experience at Imam Mahdi University**

Teaching the theoretical and practical subject of networks, as well as preparing laboratories.(September 2022- February 2023)

Education and Professional Development

[Bachelor, Information Technology, Sudan Open university, Sudan, 2018]

[Diploma, Computer Engineering, Imam Mahdi University, Sudan, 2008]

Certifications and Trainings

1. CCNA cisco certified- October/7/2024
2. Administrative Skills Workshop - Al-Miraj Center - Jun/25/2011
3. Civil Safety Workshop - White Nile Civil Defense - Feb/10/2021
4. Effective communication skills, preparation and writing reports workshop - May/25/2011
5. TOT workshop - National Youth Training Center - Nov/5/2011
6. Port Management Course - Nile River Transport Company - Nov/20/2011

Personal Skills and Character

- Ability of organizing and interacting with different people within different cultures.
- Reliable personality with commercial and technical skills
- Interpersonal sensitivity.
- Organized personality with good Communicative skills
- Service oriented attitude but a hardliner when it comes to keeping up to organization policies and procedures.
- Results-oriented with strong planning skills
- Ability to work individually as well as in a team.
- Proactive and focused
- Friendly, active, creative, co-operative, understanding etc...