

ABEER ALZAHIRANI



AAAAEER@HOTMAIL.COM



0506015589

PERSONAL BACKGROUND

- Nationality: Saudi.
- Living in Taif.
- Marital Status Single
- Languages:
 - Arabic (native speaker).
 - English.
- ABLE TO RELOCATE

SUMMARY

Accounting graduate with a proven track record in conflict resolution, research, data entry, data analysis, vendor negotiation, public speaking, finance planning, accounting, quality management, lesson development, classroom management, cross-functional team leadership, complex problem-solving, client relationship management, and project management. Exceptionally dedicated professional with keen interpersonal, communication, and organizational skills.

EDUCATION

- Taif University, Taif, Makkah | **Bachelors In Accounting 2012.**

COURSES

- English Training Course Level 3, Taif, Makkah.
- English Training Course Level 2, Taif, Makkah.
- English Training Course Level 1, Taif, Makkah.
- Cyber security Course, Taif, Makkah.
- Fundamentals of financial accounting course, Taif, Makkah.
- PMP Course, Taif, Makkah.
- Developing the skills of the human resource specialist Course, Taif, Makkah.

Skills

- | | |
|---------------------------|------------------------------|
| • Analytical Skills | Business planning |
| • Strategic planning | Organization Skills |
| • Conflict resolution | Goal-setting |
| • Team leadership | Multi-tasking |
| • Creative and innovative | Complex problem solving |
| • Strong time management | Fluent in Arabic and English |