



marwan nasser aljohani



marwan.nasser1231@hotmail.com



0544357790



Jeddah

SKILLS

Communication and customer service skills



Proficiency in using computer programs



Administrative assistant duties



Preparing administrative correspondence



LANGUAGES

English - Intermediate

WORK EXPERIENCE

Receptionist

Andalusia Hay El Jamea Hospital

February, 2017 - December, 2018

Jeddah

EDUCATION

Bachelor's degree in Public Administration

King Abdulaziz University

January, 2017 - February, 2021

Jeddah

4.24/5

AWARDS

2021

Certificate of Excellence from the College of Economics and Administration at King Abdulaziz University

PERSONAL INFORMATION

Birthday : 03/20/1998
Nationality : Saudi Arabia
Gender : Male
Marital Status : Single
Passport No : 1103719199
Expiration Date : 03/20/2027