



marwan nasser aljohani

 marwan.nasser1231@hotmail.com

 0544357790

 Jeddah

SKILLS

Communication and customer service skills



Proficiency in using computer programs



Administrative assistant duties



Preparing administrative correspondence



LANGUAGES

English - Intermediate

WORK EXPERIENCE

Receptionist

Andalusia Hay El Jamea Hospital

February, 2017 - December, 2018

Jeddah

EDUCATION

Bachelor's degree in Public Administration

King Abdulaziz University

January, 2017 - February, 2021

Jeddah

4.24/5

AWARDS

2021

Certificate of Excellence from the College of Economics and Administration at King Abdulaziz University

PERSONAL INFORMATION

Birthday : 03/20/1998

Nationality : Saudi Arabia

Gender : Male

Marital Status : Single

Passport No : 1103719199

Expiration Date : 03/20/2027