



LEAPS INTERNATIONAL SCHOOL AND ACADEMY  
**TO WHOM IT MAY CONCERN**  
**EXPERIENCE CERTIFICATE**

This is to certify that Muhammad Salman S/O Raj Muhammad was employed as a Part-Time English Teacher at Leaps International school and Academy from July 1st 2021 to March 2023. During their tenure, he demonstrated exceptional proficiency in teaching English language and literature to students of varying age groups and learning abilities. He was responsible for:

- Planning and delivering engaging lessons aligned with the curriculum
- Developing students' reading, writing, speaking, and comprehension skills
- Assessing student performance and providing constructive feedback
- Creating a positive and inclusive classroom environment.

Muhammad Salman consistently displayed dedication, strong communication skills, and a deep passion for teaching. He was well-regarded by both students and colleagues for his professionalism, creativity, and ability to foster a love of learning in the classroom.

We found him to be reliable, enthusiastic, and committed to academic excellence. We wish him all the best in his future endeavors.

Sincerely,

Shakeel Hussain

Principal

Principal  
**LEAPS**  
International School  
Islamabad

Dated: 6<sup>th</sup> May ,2025

Address: Main Street ,Gulshan-e-Khudadad, Phase 5 ,Islamabad



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION  
SECTOR H-8/4, ISLAMABAD**

Email: [Controller@fbise.edu.pk](mailto:Controller@fbise.edu.pk)  
Ph: +92-51-9269508, 9269519



No. FBISE/HSSC-C/AE-23/2584

Dated: 24-05-2023

Name: MUHAMMAD SALMAN  
Institution: ISLAMABAD MODEL POSTGRADUATE COLLEGE, H-8, ISLAMABAD - [Code - 1611]  
Mobile: 923348655704

Subject: **APPOINTMENT AS SUPERINTENDENT FOR HSSC ANNUAL EXAMINATION, 2023**

The Competent Authority has been pleased to appoint your good self as SUPERINTENDENT at Examination Centre ( Concepts College of Sciences, 16 & 44-C Lane # 5, Harley Street, Rawalpindi Cantt ), Centre code ( 2584 ) for the conduct of HSSC Annual Examinations, 2023.

2. For successful conduct of the examination, you are requested to follow the instructions given below as well as given on enclosure in letter and spirit to avoid any inconvenience during conduct of exam.

- i. Your Packets of question papers will be delivered to the Bank on daily basis. You have to collect Packets of Question Papers from the designated Bank Branch only half an hour before start of paper. Please locate the Bank Branch concerned well before the start of Examination through Google map etc. in order to avoid inconvenience on the day of paper
- ii. You must have your CNIC when visiting the Bank and also at the time of duty at Examination Centre. Do not depute any other person for collection of Question Papers in any case.
- iii. Do not allow any unauthorized person to enter in the Examination Centre/Hall irrespective of his/her status/grade. During examination you are requested to ensure that mobile phones of all duty staff are switched off except your cell phone. Please contact on **051-9269543 & 051-9269519** in case of urgency.
- iv. Invigilators will be appointed by FBISE.
- v. Do not engage yourself or invigilating staff in any other work during the hours of Supervision.
- vi. Please refuse your said assignment if any of your relative i.e. wife, husband, son, daughter, adopted son, adopted daughter, grand-son, grand-daughter, brother, sister, nephew, niece, grand-nephew, grand niece, uncle, first cousin, son-in-law, brother-in-law and sister-in law etc is/are appearing in the said examination.
- vii. Attendance of all Supervisory Staff must be ensured through DAMS (Digital Attendance and Monitoring System) application, because your remuneration bills will be generated through the DAMS application. Whereas in Abroad the institution will pay remuneration to the Supervisory staff as already decided vide Notification No. FBISE/SSC/HSSC-C/2023/1256 dated 24-01-2023
- viii. The Roll number slip of each candidate particularly his/her picture may be checked vigilantly before his/her entry in the Examination Centre.
- ix. Online generated Roll Number Slips are acceptable for Entry/Appearance in the Examination subject to verification from record available in DAMS application. The Centre Superintendent should verify by signing/fixing stamp on first day of examination with an instruction to the candidate to bring the same in all papers for entry in the Examination Centre as it will be checked on daily basis.
- x. Attendance of student shall be ensured through DAMS application.

**Encl:**

- i. Bank Authority
- ii. Instructions for Supervisory Staff

Salient Features of the Centre	
Total Boys: 314	Total Girls: 195
Total Working Days: 19	Maximum Strength: 293

(AQEEL IMRAN)  
CONTROLLER OF EXAMINATIONS





**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION**  
**SECTOR H-8/4, ISLAMABAD**

Email: [controller.ta@fbise.edu.pk](mailto:controller.ta@fbise.edu.pk)/[ace\\_billing@fbise.edu.pk](mailto:ace_billing@fbise.edu.pk)  
Ph: 0519269510



NO. FBISE/HSSC/1<sup>st</sup> AE-2025/9106

DATED: 27-04-2025

NAME: MUHAMMAD SALMAN  
CNIC: 1620287539123  
MOBILE: 03348655704  
INSTITUTION: [1611] - ISLAMABAD MODEL POSTGRADUATE COLLEGE H- ISLAMABAD

**SUBJECT: APPOINTMENT AS SUPERINTENDENT FOR THE HSSC 1<sup>st</sup> ANNUAL EXAMINATION, 2025**

The Competent Authority has been pleased to appoint your good self as **SUPERINTENDENT** at Examination Centre **ISLAMABAD MODEL POST GRADUATE COLLEGE OF COMMERCE, H-8/4, ISLAMABAD (CENTRE-B) (9106)** for the conduct of HSSC 1<sup>st</sup> Annual Examination, 2025.

2. For successful conduct of the examination, you are requested to follow the instructions given below as well as given on enclosure in letter and spirit to avoid any inconvenience during conduct of exam.

- i. Your Packets of question papers will be delivered to the Bank on daily basis. You have to collect Packets of Question Papers from the designated Bank Branch only half an hour before start of paper. Please locate the Bank Branch concerned well before the start of Examination through Google map etc. in order to avoid inconvenience on the day of paper
- ii. You must have your CNIC when visiting the Bank and also at the time of duty at Examination Centre. Do not deputee any other person for collection of Question Papers in any case.
- iii. Affix your signature at the proper place on packets of Question Papers inside the bank while receiving the question paper.
- iv. Do not allow any unauthorized person to enter in the Examination Centre/Hall irrespective of his/her status/grade. During examination you are requested to ensure that mobile phones of all duty staff are switched off except your cell phone. Please contact on **051-9269566 ACE (Nomination & Appointment), 051-9269510 Controller (Test Administration) & DCE (Test Administration) 0519269522 in case of urgency.**
- v. **Please ensure that a teacher, aged between 25 and 55 years, is appointed as the invigilator. Kindly make the necessary entries for the appointed invigilators as per their CNIC in the DAMS application. Additionally, please ensure that the details of the resident inspector (principal of the concerned institute) are also added as per their CNIC. Please note, payment will not be made in case of non-receipt of attendance on the DAMS application.**
- vi. Please refuse your said assignment if any of your relative i.e. wife, husband, son, daughter, adopted son, adopted daughter, grand-son, grand-daughter, brother, sister, nephew, niece, grand-nephew, grand niece, uncle, first cousin, son-in-law, brother-in-law and sister-in law etc is/are appearing in the said examination.
- vii. Attendance of all Supervisory Staff must be ensured through DAMS (Digital Attendance and Monitoring System) application, because your remuneration bills will be generated through the DAMS application. Whereas in Abroad the institution will pay remuneration to the Supervisory staff.
- viii. The Roll number slip of each candidate particularly his/her picture may be checked vigilantly before his/her entry in the Examination Centre.
- ix. **Online generated Roll Number Slips** are acceptable for Entry/Appearance in the Examination subject to verification from record available in DAMS application. The Centre Superintendent should verify by signing/fixing stamp on first day of examination with an instruction to the candidate to bring the same in all papers for entry in the Examination Centre as it will be checked on daily basis.
- x. Attendance of student shall be ensured through DAMS application.

(FATIMA TAHIRA)  
CONTROLLER (TEST ADMINISTRATION)

**Encls:**

1. Bank Authority
2. Instructions for Supervisory Staff



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION**  
**SECTOR H-8/4, ISLAMABAD**

Email: [Controller@fbise.edu.pk](mailto:Controller@fbise.edu.pk)/[ace\\_billing@fbise.edu.pk](mailto:ace_billing@fbise.edu.pk)  
Ph: +92-51-9269549, 9269566



NO. FBISE/SSC/1<sup>st</sup> AE-2025/9132

DATED: 2025-02-18 06:02:14

**NAME:** MUHAMMAD SALMAN  
**CNIC:** 1620287539123  
**MOBILE:** 03348655704  
**INSTITUTION:** [1611] - ISLAMABAD MODEL POSTGRADUATE COLLEGE H- ISLAMABAD

**SUBJECT: APPOINTMENT AS DEPUTY SUPERINTENDENT FOR THE SSC 1<sup>st</sup> ANNUAL EXAMINATION, 2025**

The Competent Authority has been pleased to appoint your good self as **DEPUTY SUPERINTENDENT** at Examination Centre **ISLAMABAD COLLEGE FOR BOYS, G-6/3, ISLAMABAD (CENTRE-B) (9132)** for the conduct of SSC 1<sup>st</sup> Annual Examination, 2025.

2. For successful conduct of the examination, you are requested to follow the instructions given below:

- i. Assist the Centre Superintendent and carry out the job on his/her direction.
- ii. Do not let any unauthorized person enter in the Examination Centre irrespective of his/her status/grade.
- iii. Please refuse your said assignment, if any of your relative i.e. wife, husband, son, daughter, adopted son, adopted daughter, grand-son, grand-daughter, brother, sister, nephew, niece, grand-nephew, grandniece, uncle, first cousin, son-in-law, brother-in-law and sister-in law etc is/are appearing in the said examination.
- iv. Attendance of all Supervisory Staff must be ensured through DAMS (Digital Attendance and Monitoring System) application, because your remuneration bills will be generated through the DAMS application. Whereas in Abroad the institution will pay remuneration to the Supervisory staff.
- v. **Online Generated Roll Number Slips** are acceptable for Entry/Appearance in the Examination subject to verification from record available in DAMS application.
- vi. In case of any query, you may contact on **051-9269566**.

(FATIMA TAHIRA)  
CONTROLLER (TEST ADMINISTRATION)



Government of Pakistan, Federal Directorate of Education  
**ISLAMABAD MODEL POSTGRADUATE COLLEGE (IMPC)**

**H-8, ISLAMABAD**

*Prof. Ashfaq Ahmed Road, (Adjacent to AIOU H-8), Islamabad. 0519250329*

Islamabad, the 6/05/2025

**TO WHOM IT MAY CONCERN**

It is certified that **Mr. Muhammad Salman S/O Raj Muhammad** has been teaching English to Intermediate and BS/ADP classes in this college since June 2021 to-date. He has been a dedicated and committed teacher. He bears a good moral character and enjoys a good reputation with his colleagues as well as students. Besides teaching to intermediate and graduate classes, he has performed following duties also.

1. Member Proctorial board.
2. Section in charge.
3. Member sports committee.
4. Member co-curricular activities committee.

I wish him all the best for his future endeavors

  
(PROF. DR. MUHAMMAD KHALID)

**PRINCIPAL**  
**Principal**  
Islamabad Model  
Postgraduate College  
H-8, Islamabad.



**TO WHOM IT MAY CONCERN**

It is to certify that MR. Muhammad Salman S/O Raj Muhammad has been a teacher of IELTS and has taught IGCSE classes at through this institute. His feedback has been very good. During his being a faculty member, I found him regular, punctual, committed and focused to his duties. He has been a result-oriented teacher. He has taught nearly for two years at this forum. I wish him, best of luck for his future endeavors and as he is a very good asset for the profession of education.

**Chief Executive Officer**  
**Muhammad Akram**



# Certificate of Appreciation

*Awarded to*

**Muhammad Salman**

member of organizing team of  
International Conference of the Literary Society of Pakistan

**Getting our Bearings Right:  
Literature, Society and Prosperity**

held on 27th - 28th April 2019

Jointly organized by Department of English and  
Iqbal International Institute for Research and Dialogue  
International Islamic University, Islamabad



**Dr. Muhammad Sheeraz**  
Conference Secretary/  
Chairman, Department of English



**Prof. Dr. Ayaz Afsar**  
Conference Chair/  
Dean, Faculty of Languages & Literature



# Certificate of Appreciation

*Awarded to*

**MUHAMMAD SALMAN**

member of the organizing team of

THE SECOND IIUI-UNCW INTERNATIONAL CONFERENCE ON  
**LOCAL CITIES, FOREIGN CAPITALS:  
FINDING THE LOCAL ANCHOR IN THE GLOBAL CULTURES**

held on 9th - 11th October 2017  
in International Islamic University, Islamabad

**Dr. Muhammad Sheeraz Dasti**  
Conference Secretary



**Prof. Dr. Munawwar Iqbal Ahmad**  
Dean FLL & Conference Chair